

Sport for Development Policy Working Group

Recruitment Pack 2023-24

Overview

The Sport for Development Coalition is a network of organisations working collectively to maximise the positive contribution sport and physical activity can make to changing lives and improving communities.

A key objective of the Sport for Development Coalition is to make the collective case for sport for development, at scale, so that more institutions and policies recognise and support the contribution sport- and physical activity-based approaches can make to achieving positive social outcomes. The Policy Working Group is the primary mechanism within the Coalition's inclusive governance structure that oversees and drives joined-up action on priority policy issues, and facilitates two-way communication on policy advocacy across the Coalition and with stakeholders in the wider system.

The Coalition is recruiting to have six to ten members in this Policy Working Group, which will drive collective action across the Coalition network.

The Policy Working Group should be made up of members that are representative of the Coalition network. We are looking for a diversity of organisations, lived experiences and roles within the sport for development movement to lead the Coalition's Collective Action on Policy.

To apply please send a covering letter, which can be in the form of an email, outlining how you meet the person specification (see page 3) to:
coalition@sportfordevelopmentcoalition.org

Personal and identifying data will be removed ahead of the shortlisting process.

We welcome applicants to complete a voluntary diversity monitoring process using [this link](#). This process is not part of the assessment, it is to help the Coalition monitor the equity of our recruitment processes.

Applications close on **Sunday 12th March 2023**.

To access this pack or complete your application in an alternative format please contact the Sport for Development Coalition at coalition@sportfordevelopment.org

The Sport for Development Coalition

The Sport for Development Coalition is a group of more than 250 organisations working collectively to measure impact at scale, create an enabling policy environment, and unlock new investment in sport for development. The Coalition was born out of a shared belief in sport's potential to play a greater role in addressing social issues across the UK.

The vision of the Sport for Development Coalition is that every person in the UK recognises and values the power of sport to change lives and has the freedom to access it without barriers.

Funded by Sport England, Comic Relief and Laureus Sport for Good, the collective action of the Coalition is guided by the [strategy and business plan](#) set out and overseen by the Coalition Board.

The Sport for Development Coalition Working Groups

The Sport for Development Coalition delivers through collective action and joined-up work between the organisations and groups that make up the Coalition network. This delivery model includes a multi-layered governance structure that encompasses a range of multi-agency Collectives, Working Groups and project teams overseen by the Coalition Board.

The Collective Action of the Coalition is supported by a small management team who are responsible for facilitating the delivery of the wider network plans and strategic objectives. The Board supports and oversees the work of the [Coalition management team](#).

The Sport for Development Coalition Working Groups are a critical component of Collective Action, responsible for directing and driving the Coalition's strategic priorities.

The Policy Working Group and Membership

A key objective of the Sport for Development Coalition is to make the collective case for sport for development, at scale, so that more institutions and policies recognise and support the contribution sport- and physical activity-based approaches can make to achieving positive social outcomes. The Policy Working Group is the primary mechanism within the Coalition's inclusive governance structure that oversees and drives joined-up action on priority policy issues, and facilitates two-way communication on policy advocacy across the Coalition and with stakeholders in the wider system.

The Working Groups will be supported and guided by the Coalition management team. Each Working Group will develop its own goals and targets, and structure actions accordingly. Each Working Group will also be supported by a Collective.

Working Groups meet 3-4 times per year. The usual duration of meetings is an hour and a half. Additional ad-hoc and project specific meetings and working sessions will be called as required. Meeting facilitation considers accessibility needs and can be adapted as necessary to ensure all individuals are able to contribute. It is an expectation that Working Group members can commit 5-6 days a year to the group. We advise that you discuss this with your line manager before applying.

Sport for Development Coalition Working Group members are appointed for an initial one-year term. There is flexibility with continued engagement beyond a one-year term depending on the determined skills and experience for the ongoing collective action of the Working Group.

These roles are not remunerated; engagement in the Sport for Development Coalition Working Groups is made in a voluntary capacity. Where in-person meetings take place, reasonable travel expenses incurred in fulfilling the role will be reimbursed as per the Sport for Development Coalition expenses policy.

Meetings and participation in the Working Group will be predominantly done remotely with the option upon consultation with the group members to have one in-person meeting during the year term. We would be pleased to discuss any accessibility needs with individuals or organisations.

Person Specification

The Sport for Development Coalition is seeking to recruit Working Group members with the following attributes.

Essential

- Commitment to the vision and mission of the Sport for Development Coalition.
- Ability to offer meaningful and constructive insight to oversee and drive joined-up action on priority policy issues and facilitate two-way communication on policy advocacy across the Coalition and with stakeholders in the wider system.
- Demonstrated commitment to collective impact, collaboration and partnership working in the community, workplace and / or through leadership and governance roles.
- Capability to meet the time commitment of the Policy Working Group.

Desirable

The Sport for Development Coalition values experiences listed below:

- Delivering outcomes in the following policy areas (at a national scale or in hyper local / community settings):
 - Public health and social care.
 - Quality education.
 - Social cohesion.
 - Equality, diversity and inclusion.
 - Environmental sustainability.
 - Employability and skills development.
 - Reducing offending, rehabilitation and recidivism.

The Coalition recognises the value of diverse governance and leadership; it is an aim of the Coalition to ensure the Working Groups reflect the rich diversity of the communities and people who make up the sport for development movement.

The Sport for Development Coalition is committed to equal opportunities for individuals regardless of age, disability, sex, gender identity and gender expression, sexual orientation, pregnancy and maternity, race, religion or belief, marriage, and civil partnerships. The Coalition welcomes and encourages applications from people of all backgrounds.

We particularly encourage applications from people from diverse ethnic and cultural backgrounds, disabled people, and people from the LGBTQ+ community, as these groups are currently under-represented across the Coalition's governance structures.

Data Protection

Protecting your personal data is of the utmost importance to the Sport for Development Coalition. The Coalition will be the processor and controller of any data you provide through this application process, in compliance with the Data Protection Act 2018. Our [privacy policy](#) explains how we collect, use and process data and personal information in compliance with data protection principles and data protection legislation. If you have any questions about the use and storage of your data collected through this application process, contact: coalition@sportfordevelopmentcoalition.org.

How to Apply

To apply please send a covering letter, which can be in the form of an email, outlining how you meet the person specification to: coalition@sportfordevelopmentcoalition.org.

Appointments will be made based off this application. Informal interviews may be conducted with shortlisted candidates where appropriate.

Personal and identifying data will be removed ahead of the shortlisting process.

We welcome applicants to complete a voluntary diversity monitoring process using [this link](#). This process is not part of the assessment, it is to help the Coalition monitor the equity of our recruitment processes.

If you would like to access this pack or complete your application in an alternative format, please contact the Coalition at: coalition@sportfordevelopmentcoalition.org.

Applications close on **Sunday 12th March 2023**.

Timelines

Milestone	Date
Applications open	20 th February 2023
Applications close	12 th March 2023
Appointments made	Expected 20 th March 2023, subject to change
First meeting	Expected 29 th March 2023, subject to change

Enquiries and Further Information

For a confidential, informal discussion about this opportunity, or for any further information, please contact coalition@sportfordevelopmentcoalition.org.